



আনসার-ভিডিপি উন্নয়ন ব্যাংক

ANSAR-VDP UNNAYAN BANK

Personnel Sub-Division

No-PF-182/ 7280

Date: 20-05-2019

Office Order

As Per the administrative approval of Financial Institutions Division, Ministry of Finance, vide letter no-53.00.0000.231.25.008.19-374, Dated: 12-05-2019 the following Senior Principal Officer of Ansar VDP Unnayan Bank is granted Ex-Bangladesh leave for the mentioned period and given permission to visit Saudi Arabia.

Sl. no	Name, Designation & Posting	Objective of the visit and name of the country	Accompanies	Approved Period of Time
1.	Md. Ayub Hossain Khan Manager (Senior principal officer) ID no-182 Ansar VDP Unnayan Bank Brahmanbaria Branch, Comilla.	For performing holy Umrah Hajj. Saudi Arabia	N/A	15 (fifteen) days stating from 20-05-2019 or from the date of travelling (including travel time)

2. The Terms and Conditions are as follows:

- He will bear all the expenses relating to his visit. No expenditure will be borne by the Ansar VDP Unnayan Bank.
 - His travelling time will be treated as ex-Bangladesh leave.
 - He will not be allowed to stay aboard more than the approved period and
 - Mr. Mohammad Nasir Uddin, Manager (Senior Officer), Ansar VDP Unnayan Bank, Nabinagar Branch, Brahmanbaria will be perform the administrative duty of Mr. Md. Ayub Hossain Khan in addition of his own duty.
3. This order is issued with the approval of the competent authority.

Md. Sayeedur Rahman
20/05/19

Md. Sayeedur Rahman
Assistant General Manager
Phone: +88-02-49349915
Email: avubpd@gmail.com

No-PF-182/

Date: 20-05-2019

Copy for kind information and necessary action (not in order of seniority):

- Staff Officer to Managing Director, Ansar VDP Unnayan Bank, Head Office, Dhaka.
- Staff Officer to General Manager (Admin/Operation) Ansar VDP Unnayan Bank, Head Office, Dhaka.
- Immigration Officer, Hazrat Shajalal International Airport, Dhaka/Land Port (all), Bangladesh.
- System Analyst, ICT Sub-Division, Ansar VDP Unnayan Bank, Head Office, Dhaka (To publish in Ansar VDP Unnayan Banks Website)
- Regional Manager, Ansar VDP Unnayan Bank, Regional Office, Cumilla.
- Mr. Md. Ayub Hossain Khan, Manager (Senior Principal Officer), Ansar VDP Unnayan Bank, Brahmanbaria Branch, Comilla.
- Mr. Mohammad Nasir Uddin, Manager (Senior Officer), Ansar VDP Unnayan Bank, Nabinagar Branch, Brahmanbaria
- Office & Master Copy.

Abu Saleh Md. Bayezid Hossain
Abu Saleh Md. Bayezid Hossain
Senior Officer

Government of the People's Republic of Bangladesh
Ministry of Finance
Financial Institutions Division
Training Branch
www.fid.gov.bd

No. 53.00.0000.231.25.008.19-374

Dated: 12-05-2019

Managing Director
Ansar-VDP Unnayan Bank
Head Office, Dhaka.

Sub: Administrative approval for Md. Ayub Hossain Khan, Manager (Senior Principal Officer), Ansar-VDP Unnayan Bank, Brahmanbaria Branch, Cumilla for performing holy Umrah Hajj in Saudi Arabia for 15 (fifteen) days starting from 20-05-2019 or from the date of travelling (including travel time).

The undersigned is directed to convey the administrative approval of the Government of the People's Republic of Bangladesh in favour of Md. Ayub Hossain Khan, Manager (Senior Principal Officer), Ansar-VDP Unnayan Bank, Brahmanbaria Branch, Cumilla for performing holy Umrah Hajj in Saudi Arabia for 15 (fifteen) days starting from 20-05-2019 or from the date of travelling (including travel time) under the following terms and conditions:

- (c) He will bear all the expenses relating to this visit. No expenditure will be borne by the Government of Bangladesh or by Ansar-VDP Unnayan Bank;
 - (b) His travelling time will be treated as ex-Bangladesh leave; and
 - (c) He will not be allowed to stay abroad more than the approved period.
2. This order has been issued with the approval of appropriate authority.

Sd/-
(Mst. Zohra Khatoon)
Deputy Secretary
Phone: 9559205
e-mail: training@fid.gov.bd

No. 53.00.0000.231.25.008.19-374(8)

Dated: 12-05-2019

Copy for kind information and necessary action (not in order of seniority):

1. Director General, Immigration & Passport, Agargaon, Dhaka.
2. Director, Hazrat Shah Jalal International Airport, Dhaka.
3. P.S to Senior Secretary, Financial Institutions Division, Ministry of Finance, Dhaka.
4. Mr. Md. Ayub Hossain Khan, Manager (Senior Principal Officer), Ansar-VDP Unnayan Bank, Brahmanbaria Branch, Cumilla.
5. Programmer, ICT cell, Financial Institutions Division (with request to publish this order on FID website).
6. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka, Bangladesh.
7. PO to Additional Secretary (Administration), Financial Institutions Division, Ministry of Finance, Dhaka.
8. Office copy.


(Mst. Zohra Khatoon)
Deputy Secretary

12-05-19